



# M.S. Program Checklist

# General

## Plan A

### ALL SEMESTERS

- Enroll in department's graduate courses and/or research (research recommended but not mandatory)
- Full-time students register for departmental seminar (1 credit)
- Students typically take 6-12 credits per term (depending on other responsibilities)

### SEMESTER 1

#### Advisor & Research

- Discuss research interests with faculty
- Begin work in research group
- Maintain a minimum GPA of 3.0

### SEMESTER 2

#### Form an advisory committee

- Choose 1 major advisor and 2 associate advisors
- Note: advisory committee guidelines (<http://gradcatalog.uconn.edu/grad-school-info/advisory-system/>)

### SEMESTER 3 AND BEYOND

Continue to take graded courses toward your degree

Upon *Plan of Study* approval by Graduate School, prepare thesis

Submit *Plan of Study* to the Graduate School (after 18 credits completed)  
<http://grad.uconn.edu/current-students/forms/>

Complete 15 graded course credits and 9 graded research credits

### FINAL DEFENSE

For a complete checklist of required steps visit:  
<http://grad.uconn.edu/prospective-students/masters-degree-programs/>

Apply for graduation in Peoplesoft during last semester

Provide thesis to advisory committee 2 weeks in advance of defense

Defend thesis and obtain signatures of advisory committee

Complete departmental clearance form includes: submitting pdf of thesis, returning keys.

Announce final defense 2 weeks in advance on UConn and departmental's event calendars

Review thesis submission checklist in link above

#### Submissions

- Submit 1 electronic copy of thesis to Digital Commons
- Submit completed thesis submission checklist, 1 signed approval page, and final exam form

