Ph.D. Program Checklist

ALL SEMESTERS
- Enroll in courses and/or research (6-9 graded credits per semester plus research credits)
- Register for 1 credit Graduate Seminar

YEAR 1
- Semester 1: Advisor & Research
  - Enroll in at least 2 core courses
  - Discuss research interests with faculty
  - Begin work in research group
  - Maintain a minimum GPA of 3.0
- Semester 2: Start Research
  - Enroll in research and/or additional courses

YEARS 2 & 3
- Form an Advisory Committee
  - Choose 2 associate advisors
  - Note: advisory committee guidelines https://gradcatalog.uconn.edu/grad-school-info/advisory-system/
- Submit Plan of Study to the Graduate School
  - (After 18 Credits Completed)
  - https://grad.uconn.edu/forms/
- Continue to Take Graded Courses Toward Your Degree
- Upon Plan of Study Approval by Graduate School, Start Proposal
  - Provide a copy of proposal to advisory committee 1 week in advance
  - Defend proposal
  - Submit Proposal Hard Copy, Dissertation Proposal Approval, and General Exam Forms to Graduate School (at least 6 months before final Ph.D. defense)
- Prepare Dissertation

YEARS >3
- Complete a Minimum of 21 Credit Hours
  - After the M.S., (excluding requirements for dissertation, language and minor area)
  - and 15 Graded Research Credits
- Prospectus Presentation
- Prepare Dissertation
- Complete at Least One Accepted and One Submitted Peer-reviewed Journal Paper
  - Your advisor may require more than the University’s minimum requirement
- Dissertation Proposal/General Exam
  - Provide a copy of proposal to advisory committee 1 week in advance
  - Defend proposal
  - Submit Proposal Hard Copy, Dissertation Proposal Approval, and General Exam Forms to Graduate School (at least 6 months before final Ph.D. defense)

FINAL DEFENSE
- For a complete checklist of required steps visit: https://registrar.uconn.edu/graduation/doctoral-degrees/#dissertation-information
- Apply for Graduation in Peoplesoft During Last Semester
- Provide Dissertation to Advisory Committee
  - 2 Weeks in Advance of Defense
- Defend Dissertation and Obtain Signatures of Advisory Committee
- Complete Dept. Clearance Form
  - includes: submitting pdf of thesis, and returning keys
- Announce Final Defense 2 Weeks in Advance on UConn and SoE Event Calendars
- Review Dissertation Submission Checklist in Link Above
- Submissions
  - Submit 1 electronic copy of dissertation to Digital Commons
  - Submit completed dissertation checklist, 1 approval page, final exam form, and receipt of earned doctorate survey to Graduate School